2014 Library Usage and Borrowing Agreement

The Junior and Senior School Libraries are facilities for the use of all members of the St Andrews Lutheran College community. From the library appropriate to their year level, each student has access to a wide range of resources and tools to assist in their learning. These are designed to develop a desire for life-long learning and a love of reading.

In accessing these resources, all students acknowledge responsibility to:

- Care for the resources in the Junior/Senior Library
- Ensure materials are borrowed via the check-out desk
- Return materials on time, and in good condition
- Respect the rights of others to learn and be safe in the Library
- Abide by the Library Essential Agreements (Junior Library)

**Borrowing Conditions**
Each student may borrow their allocated amount of resources provided:

- Materials are returned on time and in good condition
- Damaged or lost materials are replaced or paid for

If resources are damaged, or not returned, students will be unable to borrow until the matter is resolved.

**SENIOR SCHOOL TEXT BOOKS**

All textbooks are provided by and remain the property of the College and are redistributed each year. Each student is responsible for all textbooks allocated to them.

**Conditions for Use of Textbooks:**
- **Students must not write on or mark any page in any way**
- **Students must keep books away from food and moisture**
- **Students must ensure their name is clearly written in the space provided in the front of each textbook and are encouraged to check periodically to ensure they have the correct textbooks**
- **Students must not borrow or lend textbooks to fellow students**
- **Treatment deemed to be “unreasonable wear and tear” will result in a full new replacement charge**
- **If your child damages another student's text book, a cost to you may be incurred**
Library Usage and Borrowing Agreement

I understand and will abide by the conditions and rules as set out in the Library Borrowing and Usage Agreement. I further understand that there will be consequences (including loss of borrowing privileges) if I should commit any violation of these conditions.

Parent or Guardian:

Library usage and borrowing agreement

As the parent or guardian of this student, I have read the Library Borrowing and Usage Agreement. I understand that the library resources at St Andrews Lutheran College are designed for educational purposes and that any violations of the conditions as set out in the agreement can lead to loss of privileges. I also understand that theft or damage or loss of resources will result in a bill for the cost of replacement or repairs.

Student Agreement:

I understand and will abide by the conditions and rules as set out in the 2014 Library Usage and Borrowing Agreement. I further understand that there will be consequences (including loss of borrowing privileges) if I breach these conditions.